

Governance Sub-Committee Meeting.

Friday June 19th, 2026.

12pm Eastern Time.

Via TEAMS

Record of Decisions.

Via Teams: Annie Yeo (Chair), Lise Thibodeau (EC Director), Felix-Antoine Roux (TR Director).

Regrets: Jennifer George (Legal Counsel), Francis Raposo (IM and IT Advisor), Julie Courty (Local Liaison Officer and Events Coordinator), Clarisse Habarugira (Executive Assistant to the President).

CAPE Staff: Mathew Ashworth (Chief of staff), Natalina Conner (Paralegal), Khristian Khouri (Legal Counsel), Anastasia Trofimoff (Legal counsel) Joelle Franche (Administrative Assistant).

1. Opening of the meeting.

The meeting was called to order at 12:09pm, quorum was reached.

2. Anti-Harassment Statement.

Annie read the Anti-Harassment policy; Khristian assumes the role of the Anti-Harassment officer.

3. Approval of today's Agenda.

The agenda was approved as presented.

4. Approval of the record of decision from May.

The record of decisions from May were approved as amended.

5. Policy review updates

a. EDI policy.

Legal sent latest EDI policy version to the EDI subcommittee for review and amendments, it will be re sent to the Governance subcommittee for final approval in hopes of being presented to the September NEC.

b. Code of Ethics / Harassment prevention policy.

It was discussed that these policies will most likely be affected due to the revamp of the bylaw 5 changes from the CLBC sc. It was recommended that the efforts on amending these policies be paused until the Bylaw 5 is approved by the CLBC sc in July. The group also discussed amendments made and brought up language and description clarifications. A Doodle poll will be sent to the Governance subcommittee to see what dates they can meet end of August to review and discuss this.

c. Local bylaws.

Legal shared that this document is still in the works and could possibly be presented and discussed at the August meeting.

d. Family policy.

The French form will be created and will be shared within the next few months.

e. Travel policy.

This policy is still being reviewed by the Finance committee and is expected by the fall.

9. Closing of the meeting.

The meeting was adjourned at 12:53pm.

The above record of decisions is accepted as a true representation of the Governance Sub-Committee meeting held on June 19th, 2026.