

New Federal Workers and new locals Sub-Committee Meeting

Thursday February 12, 2026

12PM

Via TEAMS

Record of Decisions

Via Teams: Annie Yeo (Chair, Vice-President EC, LoP, OPBO), Dylan Podkowka (Volunteer), Annie Slizak (Volunteer), William Harrison (Volunteer).

Regrets: Samir Qurbany (Volunteer), Nathan Prier (President), André Poliquin (Director of Representation and Education), Clarisse Habarugira (Executive Assistant to the President).

Staff via Teams: Joelle Franche (Administrative Assistant), Julie Courty (Local Liaison Officer), Fanta Dixon (Administrative Assistant).

1. Opening of the meeting

Meeting was officially called to order at 12:05pm. Quorum was reached.

2. Approval of Agenda

The agenda was approved as presented. Julie takes the roll of the Anti-harassment officer.

3. Leaves guide.

The committee received an update on the Leaves Guide. The EC version is finalized and shared with local leaders. Work on the OPBO version is nearing completion, and OPBO representatives will be contacted to review it. Engagement with the Library of Parliament has been limited due to capacity constraints, and work on the LOP version will be paused and revisited in the fall. It was agreed to proceed with submitting the EC and OPBO guides to André and Communications for review, accessibility, translation, and eventual publication on CAPE's website.

4. WFA resources for members & Locals.

An update was provided on workforce adjustment resources, including the development and distribution of a workplace poster. Members discussed challenges faced by regional locals, including communication, coordination, and access to information. It was noted that CAPE National is delivering departmental WFA information sessions coordinated by Labour Relations Officers, with invitations sent centrally.

5. RTO resources for members & Locals.

The subcommittee discussed potential additional resources related to workforce adjustment, return to office, and bargaining. It was agreed that a draft RTO-focused poster would be developed, incorporating information on telework rights, recent labour decisions, and upcoming bargaining processes

6. Roundtable.

Members shared concerns and ideas related to workforce adjustment, regional representation, and member communications. No decisions were taken.

7. Closing of the meeting.

The meeting was adjourned at 12:54pm.

The above record of decisions is accepted as a true representation of the New Federal Workers and new locals Sub-Committee meeting held on February 12, 2026.