

New Federal Workers and new locals Sub-Committee Meeting

Thursday April 9th, 2026

12PM

Via TEAMS

Record of Decisions

Via Teams: Annie Yeo (Chair, Vice-President EC, LoP, OPBO), Annie Slizak (Volunteer), William Harrison (Volunteer), Samir Qurbany (Volunteer).

Regrets:), Nathan Prier (President), Dylan Podkowka (Volunteer), André Poliquin (Director of Representation and Education), Clarisse Habarugira (Executive Assistant to the President), Joelle Franche (Administrative Assistant).

Staff via Teams: Julie Courty (Local Liaison Officer), Fanta Dixon (Administrative Assistant).

1. Opening of the meeting

Meeting was officially called to order at 12:03pm. Quorum was reached.

2. Approval of Agenda

The agenda was approved as presented. Julie takes the roll of the Anti-harassment officer.

3. Local toolbox

Annie shared with the group and explained that the local toolbox is a google drive folder that contains a plethora of resources for the leaders have access to, this was shared at the local leaders meeting in March, local leaders were encouraged to share their documents in order to be added to the folder, Another call out will be executed on Annie's part. It was stated that this folder is an excellent way to share documents, information, posters etc. It is also shared right away with any new local leaders for their starter pack.

4. RTO Poster

The group reviewed the RTO posted made by Annie and agreed that once the French version is created that it should be posted up and distributed. The poster aims to engage members through collective power.

5. Election tools & resources brainstorming.

The subcommittee discussed their interests on what they could do to help locals navigate this big election year with the open bargaining

coming up, the dispute resolution mechanism vote and the CAPE election for a new president and NEC members, the group agreed that a calendar with the important dates and deadlines should be created and shared. It was noted that the calendar could be given out to members in pamphlet style as a general election democratic theme of resources. The group also requested confirmation on dates for the debate, dates for the AGM, dates for the voting period and dates for when a resolution would need to be submitted, from Julie. The subcommittee also considered it useful to develop a clear, practical guide explaining the voting process at the AGM. This guide would outline how members can cast their votes, as well as provide a plain-language explanation of what a resolution is, who is eligible to propose one, and the procedural steps required to draft and submit a resolution. It would also aim to clarify timelines, required formats, and any approval or notice requirements, ensuring that members have a transparent and accessible understanding of how to participate effectively in decision-making at the AGM.

6. Leaves guide (LoP/OPBO)

No updates were presented due to a missing member, Annie suggested a quick round table and Samir updated the group with revisiting a draft communications guide and will request input from comms to improve efficiency in issuing statements, referencing recent communication issues. He suggested using a standard form for social media requests to avoid similar problems.

7. Closing of the meeting.

The meeting was adjourned at 12:28pm.

The above record of decisions is accepted as a true representation of the New Federal Workers and new locals Sub-Committee meeting held on April 9th, 2026.