

Accessibility Health & Safety Sub-Committee Meeting

Monday October 27th, 2025

12pm

Via Zoom

Record of Decisions

Via Zoom: Peter Timusk (Volunteer), Lily Spek (Co-Chair), Santana Ochoa Briggs (Volunteer), John Wollaver (Guest speaker), Adrian Larose (Queer & Trans caucus co chair).

Regrets: Megan Wylie (Co-Chair, Accessibility), Richard Duranceau (Volunteer), Kim Diep (Volunteer), Nathan Prier (President), Joelle Franche (Administrative assistant).

CAPE staff attendance Via Zoom: Clarisse Habarugira (Executive Assistant to the President).

1. Opening of the meeting.

Lily Spek called the meeting to order at 12:22 pm.

Quorum was not reached.

2. Approval of Agenda

The agenda was not approved due to lack of quorum, the meeting proceeded informally.

3. Approval of the June Record of decisions.

As quorum was not reached, the June RoD will be approved via email through the group.

4. Guest: John Woolaver, President Local 201 Nova Scotia – Virtual Training and Meetings at CAPE.

John Woolaver the president of local 201, spoke on his local members resolution to receive CAPE training and attend meetings virtually as a default, not limited to accessibility reasons. They would like to establish Teleworking rights in the collective agreement with the CAPE membership. The group discussed and expressed their support for this cause, and looking forward to receiving the proposed resolutions. They plan to reach out to the various caucuses and locals for support on this as well and bring it up at the CAPE AGM. It was noted that CAPE's Stuarts training will be available virtually.

5. Inviting the Disability Justice Equity Caucus to join our next meeting on November 19th.

The caucus was recently formed, and a meeting with them as been requested to explore how both groups can support one another. Lily

invited subcommittee members to suggest agenda items; it was brought up that hybrid and virtual work be discussed to better understand the Caucus's perspective and raise it at the open bargaining. The group also discussed identifying appropriate channels at CAPE National and clarifying who the contact person would be for support. Both the subcommittee would like to align and parallel their work with the Caucus. They will be contacted to learn more about their current priorities.

6. Plans for rest of 2025, 2026.

With the AGM approaching, and two more NEC meetings scheduled, the group will reflect on the initiative they have worked on and share related resources. They discussed speaking on accommodation matters in private cases, expanding beyond the existing guide to include practical speaking points. Collaboration with the Education subcommittee was also proposed to support information intake from CAPE and to develop a short FAP event. The group aims to establish good practices to help move ideas forward and assess whether current approaches are effective. A meeting between the Accessibility H&S sc and the Disability caucus will be organized, with Nate's support prior to the AGM.

7. Roundtable

The record of decisions will be shared via email for approval.

Closing of the meeting.

The meeting was adjourned at 12:45pm.

The above record of decisions is accepted as a true representation of the Accessibility, Health and Safety Sub-Committee meeting held on October 27th, 2025.