



## INTERIM FINANCE COMMITTEE MEETING

### Meeting Minutes

Date: September 25, 2023

Time: 1:00 PM to 4:00PM

Location: Microsoft Teams

Present: **Members:** Camille Awada (President), Andriy Okladov, Granda Kopytko, André Picotte (Vice-President TR)

**Staff:** Mark Courty (Payroll and Accounting Officer), Sharon Salter (Director of Finance), Jean Ouellette (Executive Director), Stéphanie Cousineau (Admin)

**Regrets:** Scott Crawford (Vice-President EC/LoP/OPBO)

Topic
1:05PM Meeting quorum reached.
<p><b>1. <u>Approval of Agenda</u></b></p> <p>a. A. Picotte moves to approve the agenda, seconded by G. Kopytko.</p> <p>In favour = 3   Against = 0   Abstention = 0   <b>Carried</b></p>
<p><b>2. <u>Approval of Minutes from June 20<sup>th</sup>, and July 26<sup>th</sup> 2023</u></b></p> <p>Approval of Minutes from June 20<sup>th</sup>, 2023.</p> <p>a. A. Picotte moves to approve the minutes of June 20<sup>th</sup>, 2023, seconded by G. Kopytko.</p> <p>In favour = 3   Against = 0   Abstention = 0   <b>Carried</b></p> <p>Approval of Minutes from July 26<sup>th</sup>, 2023.</p> <p>a. A. Picotte moves to approve the minutes of July 26<sup>th</sup>, 2023, seconded by G. Kopytko.</p> <p>In favour = 3   Against = 0   Abstention = 0   <b>Carried</b></p>
<p><b>3. <u>Review Cheques over \$500 for June, July and August 2023</u></b></p> <p><i>Meeting moves 'In-Camera' to review June, July and August 2023 Cheques over \$500.</i></p> <p><i>J. Ouellette and C. Awada join the meeting.</i></p>



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<p><b>4. <u>Review and approval of the June, July and August 2023 Financial Statements</u></b></p> <p>a) A. Picotte moves to approve the June, July and August 2023 Financial Statements, seconded by G. Kopytko.</p> <p>In favour = 4    Against = 0    Abstention = 0    <b>Carried</b></p>
<p><b>5. Hard Stop at 2:30pm for Presentation from Cumberland (Christie Matwee)</b></p> <p><i>Deferred to last item on Agenda.</i></p> <p>The following was presented by Christie:</p> <ul style="list-style-type: none"> <li>• Consolidated Account Summary</li> <li>• Portfolio Summary</li> <li>• Portfolio Performance</li> <li>• Fund Portfolio details</li> <li>• Benchmark details</li> </ul> <p><i>A Okladov leaves the call for another meeting.</i></p>
<p><b>6. Discuss Defense Fund Consultations: FC lead and potential questions.</b></p> <p>C. Awada to make opening remarks. Laura Shantz to run focus groups and circulate briefing note with relevant issues raised.</p> <p><i>G. Kopytko leaves the call.</i></p>
<p><b>7. Discuss Budget Presentation to NEC &amp; MBM: FC Lead</b></p> <p>A. Okladov to present at the NEC. S. Salter to help if needed. S. Crawford to present at the MBM.</p> <p><i>FC members take a break until 2:30pm.</i></p>
<p><b>8. <u>Roundtable</u></b></p>
<p><b>9. <u>Confirmation of next meeting and adjournment</u></b></p> <p>a. Motion to adjourn meeting at 3:05pm.</p> <p>b. Next meeting scheduled for October 19<sup>th</sup>, 2023, at 1:00pm.</p>