



**Digital Disruption and Transformation NEC Sub-Committee**  
**Thursday, September 28<sup>th</sup>, 2023**  
**11:00 AM EDT**  
**Via Teams Meeting**

**MINUTES**

**In Attendance:** G. Kopytko (Chair), C. Awada (President), J. King

**Staff:** J. Lisieck (Research Officer), S. Cousineau (Administrative Assistant)

**Regrets:** J. Ouellette (Executive Director), S. Brosseau (Director Negotiation and Research), K. Brook (Senior Labour Relations Officer), S. Crawford (Vice-President EC/LoP/OPBO), J. Sculland, K. Mansfield, S. Kelly, J. Outram

**Call to Order / Roundtable introductions**

Meeting was called to order at 11:10am by Chair G. Kopytko. Quorum was not reached.

**1. Approval of Agenda**

The agenda was not adopted.

**2. Minutes from June 16<sup>th</sup>, 2023**

Deferred to next meeting.

**3. Workplan review and updates**

- G. Kopytko shares her report regarding the workplan.
- J. Lisiecki presents his Action Plan.
- J. Lisiecki shares his work that was done with the student. (Survey plan)
- G. Kopytko and J. King to tackle some of the points on the survey.

**4. Discussion of questionnaire**

- We decided that we would inform the NEC about the survey and then we would send a DRAFT of the survey to both the NEC and the members of this committee for review and feedback. We would like to send it out on Tuesday October 10<sup>th</sup> with a due date of October 17<sup>th</sup>.
- Survey will then be translated around October 18<sup>th</sup>-26<sup>th</sup>.



- We would like the survey sent out to all CAPE members between October 17<sup>th</sup> and October 30<sup>th</sup> with a due date of November 7<sup>th</sup> (with a reminder message sent out)

## 5. Forwards plan

Going forward, we will write a summary of accomplishments, vision and future steps for the committee. We hope the next NEC will continue our work.

## 6. Roundtable

No item was brought up.

## 7. Confirmation of next meeting and adjournment

Next meeting will occur on October 31<sup>st</sup>, 2023, at 12pm EDT.

Motion to adjourn meeting by G. Kopytko.

**The Digital Disruption and Transformation Committee meeting adjourned at around 12pm. EDT.**

\*\*\*\*\*

*The above minutes are accepted as a true representation of the Digital Disruption and Transformation Committee meeting held on September 28<sup>th</sup>, 2023.*