



INTERIM FINANCE COMMITTEE MEETING

Meeting Minutes

Date: June 20, 2023

Time: 1:00 PM to 3:00PM

Location: Microsoft Teams

Present: **Members:** Scott Crawford (Vice-President EC/LoP/OPBO), Andriy Okladov (Chair), Granda Kopytko, André Picotte (Vice-President TR)

Staff: Mark Courty (Payroll and Accounting Officer), Sharon Salter (Director of Finance), Stéphanie Cousineau (Admin), J. George (General Counsel and Director of Policy)

Regrets: Camille Awada (President), Jean Ouellette (Executive Director), Elisabeth Woods (Senior Advisor to the President)

Topic
1:10PM Meeting quorum reached. S. Cousineau reads the CAPE Statement on Harassment. S. Salter accepts the role of Anti-harassment Resource Person for the meeting.
1. <u>Approval of Agenda</u> S. Salter moves to remove Item #7 CAPE Cash Flow Forecast and replace it with The Black Class action. a. S. Crawford moves to approve the amended agenda, seconded by G. Kopytko. In favour = 3 Against = 0 Abstention = 0 Carried
2. <u>Approval of Minutes from May 23rd and 31st, 2023</u> Approval of Minutes from May 23 rd , 2023. <i>Deferred to next meeting.</i> a. S. Crawford moves to approve the minutes of May 31 st , 2023, seconded by A. Okladov. In favour = 2 Against = 0 Abstention = 1 Carried
3. <u>Review Cheques over \$500 for May 2023</u> <i>Meeting moves 'In-Camera' to review May 2023 Cheques over \$500.</i>



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4. Review and approval of the May 2023 Financial Statements

Meeting stays 'In-Camera' to review May 2023 Financial Statements.

a) G. Kopytko moves to approve the May 2023 Financial Statements, seconded by S. Crawford.

In favour = 3 Against = 0 Abstention = 0 **Carried**

5. **Review Terms of Reference for Finance Committee**

Item has been moved to end of meeting.

- S. Crawford shares his suggested edits with the Finance Committee.
- A general conversation is held regarding the FC meetings and quorum.

6. **Discuss plan for 2024-2025 budget**

The FC committee will have to meet either once or twice during the summer to cover this subject.
Deferred to next meeting.

7. **Black Class Action lawsuit**

J. George announces the item requested to be considered and accepted by the Finance Committee. That being a donation request for 100k. Each FC member share their opinions regarding the matter and discuss the Donation Policy.

A. Picotte joins the meeting.

a) S. Crawford moves to recommend donating \$2,000 to the Black Class Action lawsuit, seconded by G. Kopytko

In favour = 4 Against = 0 Abstention = 0 **Carried**

8. **Review of Action Items**

- **Cash position**
- **Terms of Reference**

9. **Roundtable**

Brief discussion of the April's NEC meeting, regarding a motion that was passed unanimously concerning a mandate.



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A. Picotte suggests we invite Christie to the next FC meeting.

10. Confirmation of next meeting and adjournment

a. Motion to adjourn meeting at 2:45pm.

b. Next meeting scheduled for September 20th, 2023, at 1:00pm.