



Constitution and By-Laws Committee
Tuesday, June 13th, 2023
3:00pm-5pm EDT
Via Teams Meeting

MINUTES

In Attendance: C. Lonmo (Chair), C. Awada (President), J. Lafontaine, K. Mansfield, A. Trau, A. Picotte, S. Crawford (Vice-President EC/LoP/OPBO)

Staff: J. George (General Counsel and Director of Policy), K. Khouri (Legal Counsel), E. Woods (Senior Advisor to the President), S. Cousineau (Administrative Assistant)

Guest: P. Engelmann

Regrets: J. Ouellette (Executive Director)

1. Call to Order / Roundtable introductions

Meeting was called to order at 3:00pm by Chair C. Lonmo.

**At this time, CAPE's Statement on Harassment was read aloud by C. Lonmo. J. George was identified as the Anti-Harassment resource person for the meeting and concerns should be directed to her attention via email.*

2. Approval of Agenda

Agenda proposed:

- Anti-harassment statement
- Approval of the agenda
- Approval of the minutes from the previous meeting April 18th, 2023
- Guest speaker: Peter Engelmann (Revision of process)
- Roundtable

J. Lafontaine moves to approve the Agenda, seconded by S. Crawford. Agenda approved unanimously.

3. Review and approval of the minutes from April 18th, 2023

C. Awada moves to approve the minutes from April 18th, 2023, seconded by J. Lafontaine.

In favour = 4 Against = 0 Abstention = 2 **Carried**



A. Picotte joins the meeting.

4. Guest speaker: Peter Engelmann (Revision of process)

Discussions held by P. Engelmann with regards of the following:

- CAPE's evolution/growth
- Constitution and By-Laws
- NEC composition/Comparative analysis
- How to define a local
- Appropriate representation
- Discipline process to be reviewed.

C. Awada steps out of the meeting.

5. Roundtable

- A. Trau brought up a conversation regarding the composition of the NEC vote.
- Members share their opinions regarding the matter.

Action item: C. Lonmo to put a call for input, from the NEC, of any area on particular concern they'd like to see analysed by Peter Engelmann.

Motion to adjourn meeting by C. Lonmo.

The Constitution and By-Law Committee meeting adjourned at around 4:40pm. EDT.

The above minutes are accepted as a true representation of the Constitution and By-Law Committee meeting held on June 13th, 2023.