



Digital Disruption and Transformation NEC Sub-Committee
Thursday, March 30th, 2023
11:00 AM EST
Via Teams Meeting

MINUTES

In Attendance: S. Crawford (Chair), G. Phillips (President), C. Awada, K. Mansfield, J. King, M. English, S. Kelly, Z. Hong, J. Sculland, J. Outram, T. Paradela

Staff: J. Lisieck (Research Officer), S. Brosseau (Director Negotiation and Research), K. Brook (Senior Labour Relations Officer)

Regrets: G. Kopytko, D. Monafu, J. Ouellette (Executive Director), S. Cousineau (Administrative Assistant)

Call to Order / Roundtable introductions

Meeting was called to order at 11am by Chair S. Crawford.

S. Crawford reads the CAPE Statement on Harassment. G. Phillips accepts the role for Anti-harassment Resource Person for the meeting.

1. Approval of Agenda

Agenda has been approved unanimously.

2. Minutes from January 26th, 2023

M. English moves to approve the minutes of January 26th, 2023. Minutes are approved unanimously.

3. Welcome new Members

Current and new members present themselves one by one.

4. Overview of the Digital Disruption and Transformation Subcommittee (Scott)

S. Crawford briefly describes the purpose of the DDT Subcommittee to the new members.



5. Action Plan (Jésaël and Scott)

J. Lisieck presents the 3 Objectives, with each of their action descriptions, in details:

- The Responsible;
- Timeline;
- Inputs;
- Outputs;
- Outcomes

6. Implementing Action Plan

- S. Brosseau suggests the DDT members pitch in on the implementation of the Action Plan as we will require the help
- J. Lisieck points out that there will be an updated directive
- S. Crawford suggests we divide the 3 objectives between members (sub-working groups)
- Members to identify where they see themselves playing a role in the Action Plan on a consulting basis

7. Budgetary projections

Nothing to discuss.

8. New business

Nothing to discuss.

9. Roundtable

No items brought up.

10. Confirmation of next meeting and adjournment

Action plan summary:

- Share the Action Plan documents, and have existing and new members figure out where they see themselves fitting into the Action Plan
- Divide the work at the next meeting
- Take a look at the Budgetary projections next meeting

Next meeting will occur on April 27th, 2023, at 12PM EDT.



Motion to adjourn meeting by S. Crawford.

The Digital Disruption and Transformation Committee meeting adjourned at around 12:10pm. EST.

The above minutes are accepted as a true representation of the Digital Disruption and Transformation Committee meeting held on March 30th, 2023.