



**Constitution and By-Laws CAPE Standing Committee**  
**Tuesday, February 14<sup>th</sup>, 2023**  
**2:30pm-5pm**  
**Via Teams Meeting**

**MINUTES**

**In Attendance:** C. Lonmo (Chair), H. Delnick, C. Awada, K. Mansfield, A. Trau, A. Picotte

**Staff:** J. George, S. Cousineau

**Regrets:** G. Phillips (President), J. Ouellette, K. Khouri, J. Lafontaine

**1. Call to Order / Roundtable introductions**

Meeting was called to order at 2:35pm by Chair C. Lonmo.

*\*At this time, CAPE's Statement on Harassment was read aloud by C. Lonmo. J. George was identified as the Anti-Harassment resource person for the meeting and concerns should be directed to her attention via email.*

**2. Approval of Agenda**

Agenda proposed:

- Anti-harassment statement
- Approval of the agenda
- Approval of the minutes from the previous meeting January 10<sup>th</sup>, 2023
- NEC size
- Revision of the Constitution and By-laws
- Discussion- Providing recommended plan of action to the NEC for approval
- Roundtable

H. Delnick moves to approve the removal of Approval of the minutes from January 10<sup>th</sup>, 2023, from the Agenda, seconded by A. Trau.

In favour = 5   Against = 0   Abstention = 0   **Carried**

**3. Review and approval of the minutes from January 10, 2023**

*Deferred to March 2023 meeting.*



#### **4. NEC size**

- PIPS has an Executive Committee and a Board of Directors
- PSAC has a much smaller Board of Directors than most unions
- NEC size should also be part of the revision of the Constitution and By-laws
- A suggestion was made that there should be a maximum term per directors, as well as for the President and other members
- NEC size should stick to an odd number to facilitate quorum/voting

#### **5. Revision of the Constitution and By-laws**

- Consider a plan for an outside party to do a review
- Target prioritize certain aspects
- Take Peter's recommendations and take advantage of his services- To review it in it's entirety
- Reviewing it entirely will prevent a cost accumulation in the long run
- To have the CBLC involved in the entire aspect of the review

#### **6. Discussion- Providing recommended plan of action to the NEC for approval**

Recommended plan of action was held during the previous items.

**Action item:** No action item required.

#### **7. Roundtable**

No items were brought up.

Motion to adjourn meeting by C. Lonmo.

**Action item:** No action item required.

**The Constitution and By-Law Committee meeting adjourned at around 3:20pm. EDT.**

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*The above minutes are accepted as a true representation of the Constitution and By-Law CAPE Standing Committee meeting held on February 14<sup>th</sup>, 2023.*