



**Constitution and By-Laws Committee**  
**Tuesday, April 18<sup>th</sup>, 2023**  
**2:30pm-5pm**  
**Via Teams Meeting**

**MINUTES**

**In Attendance:** C. Lonmo (Chair), G. Phillips (President), C. Awada, H. Delnick, J. Lafontaine, A. Picotte, A. Trau

**Staff:** J. George, J. Ouellette, K. Theriault (Guest), S. Cousineau

**Regrets:** K. Khouri, K. Mansfield

**1. Call to Order / Roundtable introductions**

Meeting was called to order at 2:30pm by Chair C. Lonmo.

*\*At this time, CAPE's Statement on Harassment was read aloud by C. Lonmo. J. George was identified as the Anti-Harassment resource person for the meeting and concerns should be directed to her attention via email.*

**2. Approval of Agenda**

Agenda proposed:

- Anti-harassment statement
- Approval of the agenda
- Approval of the minutes from the previous meeting March 14<sup>th</sup>, 2023
- Article 8
- Bylaw 5
- Consultation (Schedule of events)
- *New item:* Discussion regarding suspending members
- Roundtable

A Trau suggests including a discussion regarding suspension of members from committees in the agenda.

C. Awada moves to approve the agenda, seconded by A. Picotte.

In favour = 7 Against = 0 Abstention = 0 **Carried**



### 3. Review and approval of the minutes from March 14, 2023

A. Picotte moves to approve the minutes from March 14<sup>th</sup>, 2023, seconded by G. Phillips.

In favour = 6 Against = 0 Abstention = 1 **Carried**

### 4. Article 8

Proposing interim change pending regarding the number in point 8.2 from 1,000 to 2,500, making it 10 EC members.

A general conversation was held regarding certain points in the Constitution.

### 5. Bylaw 5

- Identified by the NEC to be an area of concern.
- Enhance informal resolutions and transparency.
- J. George had discussed this matter with Peter.
- C. Lonmo points out important questions: Will the NEC be informed and when will it be informed of a complaint?
- CAPE does have a harassment policy, that refers to Bylaw 5, but Bylaw 5 does not refer the CAPE policy.

*H. Delnick leaves the call.*

### 6. Consultation (Schedule of events)

Following individuals share their recommendations:

- K. Theriault- To reach out to members directly (online consultation platform)
- C. Lonmo- CAPE employees to collect all ideas from members.
- A. Trau- To do a call out for a working group, to work on proposals for change on a weekly basis and put something together.
- C. Awada- Suggests we break down the process in order to not overwhelm the CAPE staff.
- G. Phillips- Brings up cost concerns. (Translation, ELC, travel, etc.)
- A. Trau- To keep the cost down and have the most outspoken members to join the group and review all of Peter's recommendations.
- H. Delnick- CBLC is a working group itself and we should not require another working group.

*J. Ouellette joins the call.*



**Action item:** K. Theriault to come back with a proposal in about a week or two.

*K. Theriault leaves the meeting.*

**7. New item: Discussion regarding suspending members**

Article 12.5- Removing the right to vote and removing members from a committee.

A general discussion was had regarding a specific situation in a certain committee.

**8. Roundtable**

No items were brought up.

Motion to adjourn meeting by C. Lonmo.

**Action item:** No action item required.

**The Constitution and By-Law Committee meeting adjourned at around 4:30pm. EDT.**

\*\*\*\*\*

*The above minutes are accepted as a true representation of the Constitution and By-Law Committee meeting held on April 18<sup>th</sup>, 2023.*

Chairperson:

Date: