



Constitution and By-Laws Committee
Tuesday, March 14th, 2023
2:30pm-5pm
Via Teams Meeting

MINUTES

In Attendance: C. Lonmo (Chair), G. Phillips (President), C. Awada, J. Lafontaine, A. Picotte, A. Trau

Staff: Valérie Emadisson, J. Ouellette, S. Cousineau

Regrets: J. George, K. Khouri, H. Delnick, K. Mansfield

1. Call to Order / Roundtable introductions.

Meeting was called to order at 2:35pm by Chair C. Lonmo.

**At this time, CAPE's Statement on Harassment was read aloud by C. Lonmo. G Phillips was identified as the Anti-Harassment resource person for the meeting and concerns should be directed to her attention via email.*

2. Approval of Agenda

Agenda proposed:

- Anti-harassment statement
- Approval of the agenda
- Approval of the minutes from the previous meeting February 14th, 2023
- Options for large scale review of Constitution & Bylaws
- Bylaw 5
- ~~Bylaw Absences Policy (Bylaw 14)~~
- Roundtable

3. Review and approval of the minutes from January 10, 2023

C. Awada moves to approve the minutes from January 10th, 2023, seconded by A. Picotte.

In favour = 4 Against = 0 Abstention = 1 **Carried**



4. Review and approval of the minutes from February 14, 2023

A. Picotte moves to approve the minutes from February 14, 2023, seconded by C. Awada.

In favour = 3 Against = 0 Abstention = 2 **Carried**

5. Options for large scale review of Constitution & Bylaws

J. Ouellette has joined the call.

Motion to amend Agenda and include the NEC Composition and size, moved by J. Lafontaine, seconded by A. Picotte.

In favour = 6 Against = 0 Abstention = 0 **Carried**

The committee goes through the Concept Note prepared by V. Emadisson and J. Ouellette.

A. Trau joins the call.

6. Bylaw 5

Reoccurring item- Item not discussed.

7. Absences Policy (Bylaw 14) – Quick update

Removed from Agenda.

8. Roundtable

No items were brought up.

Motion to adjourn meeting by C. Lonmo.

The Constitution and By-Law Committee meeting adjourned at around 3:40pm. EDT.

The above minutes are accepted as a true representation of the Constitution and By-Law Committee meeting held on March 14th, 2023.