



Digital Disruption and Transformation Committee
Wednesday July 14th, 2021
1:00 PM EST
Via Teams Meeting

MINUTES

In Attendance: Granda Kopytko, Dan Monafu, Scott Crawford, Matthew English, Camille Awada & Jason King.

Staff: Jennifer George (Senior Advisor to the President) & Patricia Kumbakisaka (Administrative Assistant/Committee Secretary)

Apologies: Janet Atkins & Greg Phillips (CAPE President)

Call to Order / Roundtable introductions

Meeting was called to order at 1:05 PM by Matthew English (committee Chair)

Approval of Agenda

Motion to adopt Agenda -carried unanimously/approved by all.

Approval of Last minutes

Motion to approve Agenda – carried unanimously/approved by all

Action Plan Forward

- Take until September to get ourselves organized
- Have ToR ready (September)
- There are few things that need to be fixed with the ToR & we also need to include what our membership would look like.
- We would need to have 3-4 main macrolevel items we will be focussing on and once we get Slack in place Scott and Matthew can put those items in the channel.

Slack Technology Update (Jennifer George)

- Patricia reached out to Slack to get a corporate account & we got a full information on security need.
- IT coordinator came back to us with interesting question in terms of already having platform for MS Teams – some concerns he had about duplicating functionalities and paying additional cost..
- That piece is still To be determined – we might be eligible for an 85% discount for the user cost. We also look at option for smaller groups for 250 people. The user fees change depending on what our needs are on the size of the group.
- Per cost, per month per user with the 85% .
- We are in the stages of looking at the information
- This is moving forward, we are doing the math and looking at the final logistics once and all.



Roundtable discussion about Slack:

- Granda K: Slack system is not too cooperative when it comes to sharing documents, could get lost in the chat.
- Dan M: Fully understands why IT is concerned about security needs - suggested that we should get a Slack free account.
- Jason K: Agrees on keeping the cost down, not too familiar with slack and happy to learn it if it's benefit to the committee.
- Scott C: Suggested we stick to one platform – or else it would be chat on slack and collaborate documents on Teams. Either way he is fine with using both, however he prefers one.

Update on what other Unions are doing:

- Granda Kopytko: No update.
- Matthew English: By the August meeting we will be able to have more updates and finalized more details for the ToR.

Final Roundtable:

- Granda K: Has been reading various AI articles.
- Dan M: Mentioned that we need to speak appropriately what this committee would do and second step would be to fill in various sub domains.
- Matthew E: Put a clear fence on what exactly we are working on.
- Jason K: Interpreters/TRs-is there anything we could do on that front? (Matthew English will look into an answer for that and suggested we hopefully have someone from TR with us)
- Scott C: TR group would be good to have present. Scott is also involved with AI group in Boston – one of the speakers from Google. Many discussions around commission, how government is moving towards legislative ethics, the other focus is on data and it will be very relevant with the work we are doing here. He will share some of that information with the group
- Camille A: Very important for the TR to be involved as they will be highly impacted! Camille also appreciates what this committee is doing!
- Jennifer G: No comments
- Patricia K: No comments

Next meeting:

Second Wednesday afternoon
August 11th 1PM

DDT committee meeting adjourned at around 1:28 PM. EDT.
