



Digital Disruption and Transformation Committee
Thursday, November 24th, 2022
11:00 AM EST
Via Teams Meeting

MINUTES

In Attendance: S. Crawford (Chair), M. English, K. Mansfield, G. Kopytko

Staff: J. George (Senior Advisor to the President), S. Cousineau (Administrative Assistant)

Regrets: J. Ouellette (Executive Director), D. Monafu, G. Phillips (President), C. Awada, J. King

Call to Order / Roundtable introductions

Meeting was called to order at 11:05am by Chair S. Crawford.

1. Approval of Minutes from October 27th, 2022

- S. Crawford suggests changes to Objective 3.
 - J. George makes an amendment to #3 Next steps: From 10 new members to 8
- a) K. Mansfield moves to approve the minutes of October 27th, 2022, seconded by M. English.

In favour = 2 Against = 0 Abstention = 2 **Carried**

2. Decision on incorporating at-large members to the committee

- DDT to incorporate new members at-large and have new proposed meeting times
- To put forth meeting options to members through Doodle Poll
- To keep DDT meetings on Thursdays

Action item: S. Cousineau to send next meeting Doodle Poll to all current DDT members and new at-large members.



3. Follow up on Draft Action Plan

- DDT committee will require policy support from CAPE. (Jésaël Lisiecki)

4. Follow up on action items/next steps

- S. Crawford to bring the following to the NEC: Incorporation of new members, the sending of Doodle Polls for meeting planification, setting a new cost

5. Confirmation of next meeting and adjournment

Next meeting will occur on Thursday January 26th, 2023, at 1PM EDT.

Motion to adjourn meeting by S. Crawford.

The Digital Disruption and Transformation Committee meeting adjourned at around 1pm. EST.

The above minutes are accepted as a true representation of the Digital Disruption and Transformation Committee meeting held on November 24th, 2022.