



Constitution and By-Laws Committee
Tuesday, May 10th, 2022
2:30pm-4pm
Via Teams Meeting

MINUTES

In Attendance: C. Lonmo (Chair), H. Delnick, K. Mansfield, A. Trau, C. Awada, G. Phillips (President), A. Picotte

Staff: A. Lizotte, J. George (attended for 15mins), K. Khouri, S. Cousineau

Regrets: J. Lafontaine

1. Call to Order / Roundtable introductions

Meeting was called to order at 2:35pm by Chair C. Lonmo.

**At this time, CAPE's Statement on Harassment was read aloud by C. Lonmo. K. Khouri was identified as the Anti-Harassment resource person for the meeting and concerns should be directed to her attention via email.*

2. Approval of Agenda

Approval of agenda for the following:

- Anti-harassment statement
- Approval of the agenda
- Approval of the minutes from the previous meeting April 12th, 2022
- Bylaw 14
- Bylaw 5
- Year end
- Roundtable

Motion to approve Agenda by H. Delnick seconded by C. Awada. Agenda approved unanimously.

Action item: No action item required.

3. Review and approval of the minutes from April 12, 2022

No changes.



Motion to approve minutes by H. Delnick seconded by C. Awada. Minutes approved unanimously.

Action item: No action item.

4. Bylaw 14

A. Picotte joins the call.

A conversation regarding directions on what to do with the attendance bylaw. The following suggestions and comments were brought up by the committee members.

- It serves no purpose to join a committee and not attend
- To consider the fact that everyone is a volunteer, and their priority is their work
- Rules to be applied equally to every committee
- Rules must be clear and relevant to every committee
- The chair should be in charge of applying the rules
- Absenteeism criteria: missing 3 regular NEC meetings and/or 3 consecutive meetings to be considered absenteeism

J. George joined the call.

A discussion between two CBLC members calls for the Anti-Harassment resource person, K. Khouri, to intervene in order to end the discussion.

H. Delnick and K. Mansfield leave the call.

J. George and G. Phillips leave the call to attend another meeting.

Suggestion to bring up A. Lizotte's proposal to the next CBLC meeting prior to presenting to the NEC.

Action item: No action item required.

5. Bylaw 5

Bylaw 5 to be amended to have as a 1st step. We have the Anti Harassment statement to which presents informal mediation but does not provide immediate mediation.

To be review and collect suggestions.

Action item: No action item required.



6. Year end

Will be discussed at the special NEC.

Action item: No action item required.

7. Roundtable

No items were brought up.

Motion to adjourn meeting by C. Lonmo.

Action item: No action item required.

The Constitution and By-Law Committee meeting adjourned at around 4:10pm. EDT.

The above minutes are accepted as a true representation of the Constitution and By-Law Committee meeting held on May 10th, 2022.

Chairperson:

Date: