



**Constitution and By-Laws Committee**  
**Tuesday, March 8<sup>th</sup>, 2022**  
**2:30pm-4pm**  
**Via Teams Meeting**

**MINUTES**

**In Attendance:** C. Lonmo (Chair), A. Trau, J. Lafontaine, C. Awada, G. Phillips (President), A. Picotte

**Staff:** A. Lizotte, J. George, S. Cousineau

**Regrets:** H. Delnick, K. Mansfield

**Guest:** Khristian Khouri

**1. Call to Order / Roundtable introductions**

Meeting was called to order at 2:45pm by Chair C. Lonmo.

*\*At this time, CAPE's Statement on Harassment was read aloud by C. Lonmo. A. Lizotte was identified as the Anti-Harassment resource person for the meeting and concerns should be directed to her attention via email.*

**2. Approval of Agenda**

Approval of agenda for the following:

- Anti-harassment statement
- Approval of the agenda
- Approval of the minutes from the previous meeting February 8<sup>th</sup>, 2022
- Draft By-Law re President's compensation
- Election and Resolutions Committee size
- ERC Recommendations
- Roundtable

*Motion to approve Agenda by J. Lafontaine, seconded by C. Awada. Agenda approved.*

**3. Review and approval of the minutes from February 8, 2022**

No changes.

*Motion to adopt Agenda by A. Trau seconded by C. Awada. Minutes approved.*

**Action item:** No action item.



#### **4. Draft By-Law re President's compensation**

A. Lizotte states that the first part of the document was approved by the membership at the end of the meeting.

*The approved amended document was read aloud for the committee.*

*G. Phillips, J. George and A. Picotte join the meeting.*

Questions regarding overtime and returning President were brought up.

*Motion to present the proposed by-law regarding the process of determining the President's compensation, as amended, to the NEC at the next monthly meeting by C. Awada, seconded by J. Lafontaine. The motion is approved.*

**Action item:** A. Lizotte to amend document and present By-law to be approved.

#### **5. Election and Resolutions Committee size**

The committee was 8 members, however, they struggled to get quorum as not many members showed up. If there are 5 members, they will only require 3 to get quorum.

**Action item:** No action item required.

#### **6. ERC Recommendations**

The CBLC agreed amongst its members that we would recommend following the suggestion of the prior ERC to select 5 members for the committee. This will be presented to the NEC for its consideration and approval.

**Action item:** No action item required.

#### **7. Roundtable**

No items were brought up.

Motion to adjourn meeting by C. Lonmo.

**Action item:** No action item required.



**The Constitution and By-Law Committee meeting adjourned at around 4pm. EDT.**

**\*\*\*\*\***

*The above minutes are accepted as a true representation of the Constitution and By-Law Committee meeting held on March 8<sup>th</sup>, 2022.*

Chairperson:

Date: