



**Special National Executive Committee Meeting  
Friday, July 31<sup>st</sup>, 2020  
Via Teleconference**

**MINUTES**

**In Attendance:** G. Phillips (*Chair*), J. Akins, C. Awada, N. Bois, H. Delnick, N. Giannakoulis, G. Kopytko, J. Lafontaine, C. Lonmo, K. Mansfield, A. Nemec, A. Picotte, S. Rehman, A. Trau

**Staff:** J. Courty, C. Danik, O. Kahriz, K. Thériault, C. Vézina, J. George

**Regrets:** A. Coles, M. Stiermann, E. Venditti

**1. Call to Order**

The SNEC meeting was officially called to order at 9:03am and Chair G. Phillips confirmed quorum was achieved.

*\*CAPE's Statement on Harassment was read aloud*

**2. Budget Review and Approval**

Referring to the previously circulated spreadsheet, the chair of the Finance Committee N. Giannakoulis undertook a sectional review of the final proposed budget, underlining each respective budget line item.

Following the presentation, NEC members were afforded the opportunity to hold a wholesome discussion, ask questions and seek further clarification. Several points of contention pertaining to various sub-line items arose, resulting in a request for adjustments to the draft budget.

Motion to revise the draft budget whereby line items 16.3 and 13.12 will be moved under new sub-line items 12.4 and 12.5

**Moved by:** A. Nemec

**Seconded by:** J. Lafontaine

**In Favour: (7) Opposed: (1) Abstentions: (5)**

***Motion Carried***

Be it resolved that the NEC approves the revised budget as per the above amendments

**Moved by:** N. Giannakoulis

**Seconded by:** J. Lafontaine

**Abstentions:** (5)

***Motion carried unanimously***

**Next step:** Amendments to the budget will be applied by the Finance Committee for subsequent review by the Local Leadership Council (LLC) and ultimately presented at the MBM for debate and input. The NEC will review the budget for final approval thereafter during the September meeting.

Motion that the Finance Committee finalizes the consultation period by September 11, 2020

**Moved by:** A. Picotte

**Seconded by:** A. Nemeč

**Discussion:** The following proposed timeline was accepted: August 13<sup>th</sup> was set as a tentative date for the next LLC meeting, followed by the MBM meeting on September 3<sup>rd</sup> to entertain budgetary questions.

**Abstentions:** (1)

***Motion carried unanimously***

In addition, it was agreed that further consultation with the Director of Communications is warranted to allow input on the needs and resources for the communication section in relation to the budget. Measures will be made forthwith and moving forward, an amended process will be configured to ensure the inclusion of all CAPE Directors in the preparation of the budget.

**The SNEC meeting adjourned at 11:22 a.m. EDT**

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*The above minutes are accepted as a true representation of the Special National Executive Committee meeting held on July 31<sup>st</sup>, 2020*

**APPROVED by:**

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Chairperson

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Date