

**Summary of Discussions  
2008 Elections and Resolutions Committee Meeting**

**October 22, 2008  
Noon  
National Office**

**Present:** M. Dewing (Chair), J. Finley, J. LeBlanc, D. Martin and A. Bangiricenge (Staff)

The meeting started at 12:05.

**Approval of Agenda**

The agenda was approved.

**Date of candidate's debate**

The debate will be held on November 18, 2008 at 5:30 p.m. at the Crown Plaza Hotel in Ottawa.

**Publicity for candidates' forum**

There will be on the CAPE's homepage, on the 'Elections' link and on the 'Upcoming Event' link, the notice of the debate and all relevant information regarding the Elections. A notice will be mailed to the local leadership, as well as to members who are not part of a local in the National Capital Region.

**Reception of ballots**

The ballots shall be received at the National Office through mail only. After the initial mail out, the remaining ballots and documents will be kept in a locked place at the National Office. The registration of the ballots will commence after December 7, 2008 in the presence of one of the Elections Committee members.

### **Distribution of additional election packages**

Only one election package per member shall be distributed and a record will be kept of requests for additional election packages and the reasons.

### **National office procedures**

All inquiries on Elections process and activities will be directed to the Elections committee members.

### **Scrutineers**

Because the election is Association business, scrutineers must be members or pending members of CAPE. As per By-Law 3.22, scrutineers appointed for counting of the votes shall be reimbursed for their relevant reasonable expenses..

The meeting adjourned at 1:15 p.m.