

**Constitution and By-Laws Committee**  
**Minutes of October 26, 2011**  
**CAPE National Office**  
**Boardroom**  
**1:00 p.m.**

**Present:** M. Zinck (Chair), S. Mullen, A. Picotte, P. Rosen, C. Poirier, C. Danik, J. Ouellette and V. Guy

**Apologies:** D. Martin

**1 Approval of Agenda**

Decision by consensus: to approve the agenda.

**2 Approval of Minutes**

Decision by consensus: to approve the minutes of June 29, 2011.

**3 Matters Arising**

**3 a) Development of a removal process**

The french translation of note 1 is wrong. (Page 2 of 2)  
Typo in the title of 18.X. should be: Removal of NEC member by the NEC.  
M. Zinck will re-draft the text 18.1 for the next meeting. It was agreed that this would need to be reviewed by legal counsel.

**3 b) Review mechanism to establish an investigation when a complaint is received at CAPE**

Tabled to November meeting.

**3 c) Filling NEC vacancies – Article 19**

Reduce number of options.  
Status quo – Appointment, expression of interest or elections.  
M. Zinck to re-write bring back for the November meeting.

**3 d) Constitution 33 – Signing Officers**

Decision by consensus to approve, as amended.

M. Zinck to make amendments and send to the NEC for approval in November meeting.

### 3 e) By Law X.XX – NEC vacancy

This item was moved as a standing issue under Matters Arising.

### **4 New Business**

None

### **5 Issues tabled for January 2012**

#### 5 b) Review of Constitution and By-Laws by legal counsel

1. Start this after the strategic planning committee has completed its work.
2. Have a discussion at the November meeting and then invite Raija Pulkkinen to discuss what elements to review in the Constitution and By-Laws in January.

#### **HRSDC Motion:**

A motion to change the bargaining procedure was received at CAPE this year. The Elections and Resolutions Committee rejected the motion as it did not meet the requirements for a vote of membership.

This is a matter of concern and will have to go to NEC before coming back to CBC.

#### 5 c) Draft a resolution to establish a sub-committee to review Local By-Laws

Report to be done by J. Ouellette.

### **Adjournment**

The meeting adjourned at 2:35 p.m.