

**Constitution and By-Laws Committee Minutes**  
**March 21, 2012**  
**CAPE National Office**  
**Boardroom**  
**1:00 p.m.**

**Present:** M. Zinck (Chair), S. Gagnon, A. Kurikshuk-Nemec, L. Haméon, S. Mullen, A. Picotte, P. Rosen, C. Poirier, C. Danik, J. Ouellette and D. Martin.

**Apologies:**

**1. Approval of Agenda**

**Consensus:** to approve the agenda.

**2. Approval of Previous Minutes**

Consensus: to approve the minutes.

**3. Matters Arising**

**3 a) Legal Opinion on Article 19 – Removal from office**

**Consensus:** table to April meeting and this will be the only agenda item.

**Action:** D. Martin to make amendments to Article 19 as recommended by legal counsel and to prepare a reference document with all relevant clauses and By-Laws.

**4. New Business**

**4 a) Selection of New Chairperson**

S. Mullen volunteered to be the new Chairperson and M. Zinck will be the alternate Chairperson if S. Mullen cannot attend due to work commitments.

**4 b) R. Brockington motion**

- Develop a table for circulation to the CBC first, then after CBC input, to LLC members.
- Feedback to be provided to the NEC at the May meeting as per the motion to the CBC from the NEC.
  - a. CBC **agreed** that process for President's Council to provide issues to the NEC was addressed via Article 22 & 23.

b. CBC agreed that Clause 6 may need a slight wording change

**5. Issues tabled**

**5 a) Review of Constitution and By-Laws by legal counsel**

This item is on hold for the time being.

**5 b) Draft a resolution to establish a sub-committee to review Local By-Laws**

This item is on hold for the time being.

**Adjournment**

The meeting adjourned at 2:40 p.m.