

Constitution and By-Laws Committee Minutes
March 5, 2014
CAPE National Office
Boardroom
5:30 p.m.

Present: S. Mullen (Chair), C. Poirier, T. Bujaczek (teleconference), S. Gagnon, N. Giannakoulis (teleconference), L. Haméon (teleconference), A. Kurikshuk-Nemec (teleconference), A. Picotte, D. Martin.

Apologies: C. Danik.

1. Approval of Agenda

Review of STC Local # 503 By-Laws was added as item 2 a). There was a **consensus** to approve the agenda, as amended.

2. Approval of minutes from December 4, 2013 meeting

Motion: It was moved by C. Poirier, seconded by S. Gagnon, that the minutes be approved.

In favour = 7, Opposed = 0, Abstention = 1.

2 a) STC Local # 503 By-Laws

The secretary will forward the STC Local By-Laws to the Committee for review prior to the next meeting.

Action: D. Martin

3. Audit Committee – should members be elected?

S. Mullen advised that he will communicate with R. Brockington and request that he prepare an explanation document or appear in person at the next meeting to expand on his rationale for wanting to see the members of the Audit Committee, and the Elections and Resolutions Committee, elected. This will be the first agenda item. It was asked if there were terms of reference for the Audit Committee. There are no terms of reference currently and we should check with the past Chairperson.

Action: S. Mullen will contact R. Brockington

4. Article 19 – Removal from office

The legal opinion was reviewed in regards to confidentiality of investigations. Each investigation would have to be reviewed on a case-by-case basis. Only some details of an investigation can be made public and other aspects would have to remain confidential.

Action: S. Mullen will revise the draft for the next meeting.

5. Policy on input to the NEC

This matter was brought to the NEC and there was a consensus by the NEC on Options # 1 and # 2.

Action: D. Martin will remove option # 3 and return the policy to the NEC for approval.

6. Resolutions with monetary implications

Action: S. Mullen will incorporate the input provided by the NEC and will come back with an updated document for the next meeting.

7. Framework for Local By-Laws

Work continued on the framework. An instruction/explanatory sheet should be provided to go along with the framework.

8. Adjournment

The meeting adjourned at 7:15 p.m.