



## Constitutions and Bylaw Committee

### Minutes from January 12, 2016 meeting

**Present:** D. Petriu (Chair), I. Borré (tel.), N. Giannakoulis, S. Morton, N. Pothier, L.M. Smith, J. Squires, M. Stiermann, E. Tremblay.

**Regrets:** T. Bujaczek, A. Picotte

Chair opened at 17h50

#### 1. Approval of minutes from 2015-12-21

Minutes were approved with a slight edit.

#### 2. Planning for CBC retreat

The date of February 8<sup>th</sup> has been agreed upon. The CBC will spend a full day at the CAPE offices. Each member of the CBC will have to do the homework of reading the Constitution and Bylaw and come prepared with elements they identify as weaknesses to be addressed through the Constitutional review. The documents will be shared on Dropbox and members are invited to channel comments in a unified document on the Dropbox.

#### 3. Discussion on By-law 5

The original draft was slightly edited since the last meeting and a flowchart was submitted to capture the process. Members appreciated the flowchart and will adapt it to fit any final version of the Bylaw text.

Key discussion items on the draft included:

- Inserting language that allows for a quick prima facie review of a complaint.
- Should we keep a rather extensive list of grounds or should this be left as a broad provision?
- Towards the end of the meeting, members suggested that we should add provisions to allow for mediation as an alternative route to the formal complaint.
- Edits were inserted in the draft at the meeting itself to address some of the issues discussed.

**Action:** Jessica Squires will collect additional comments between now and Saturday, January 16<sup>th</sup> in the morning. A final draft should be approved by the CBC and submitted to NEC at the earliest convenience.

#### 4. Discussion on the Defense Fund Framework (15-30 minutes, attached)

The Framework was prepared as a skeleton of the Terms of Reference for the Defense Fund. It is suggested that CAPE actually uses the term 'Defense Fund' for it. 6 sections were proposed: Purpose; Governance; Allowable Expenditures; Funding Mechanism; Reporting Requirements. The group agreed



to merge Governance and Reporting Requirement. The following sections would fall under the purview of various committees as follows:

- Purpose & Governance – Constitution and Bylaws Committee
- Allowable Expenditures: Mobilization and Job Action Committee
- Funding Mechanism: Finance Committee

It was reiterated that a joint committees' meeting should be held rather soon to ensure consistency of approaches. Of note however is the fact that members of the CBC also sit on both MJAC and the Finance Committee.

#### **5. Meeting adjournment**

The meeting was adjourned at 7:10 p.m.