

# HRSDC CAPE Local 514

## Executive Board Meeting

Tuesday, September 17, 2013 12:00 – 1:00 pm  
Phase IV, Room 6D225

### MINUTES

	<b>Agenda Item</b>	<b>Action</b>
1.	<b>Introduction</b>  a. Participants introduced themselves. b. Welcomed new members from the Learning Branch, who discussed a few prominent issues in their branch, such as knowledge of employees regarding our collective agreement, sick leave, and emergency procedures.	
2.	<b>Results of the Dues Increase Vote</b>  a. Committee members discussed the results of the dues increase vote and future direction of the union.	
3.	<b>Sick Leave</b>  a. Executive members proposed holding a special meeting to discuss Sick Leave, including a panel presentation. b. Motion to approve panel presentation/special meeting approved unanimously. c. Committee members discussed the possible logistics of the event.	Executive members to further develop logistics and report back
4.	<b>Fall Planning</b>  a. Discussion of Local AGM tabled for future meeting. b. Discussed possible motion to bring forward to the National AGM. Deadline is in about a week's time, and the local would need to gather sufficient signatures, excluding RAND members. c. As part of communication efforts, Liam circulated a potential letter to members regarding performance measurement, changes to performance learning agreements, and related rights that members should be aware of.	Liam to share letter with LRO and post to the Local 514 blog. Will also be circulated as part of meeting minutes
5.	<b>Roundtable</b>  a. A member mentioned her plan to take Floor Inspection Training, and advocated it as an interesting role, since many issues members experience involve the duty to accommodate.	