

CAPE Local 520 Executive Meeting Minutes
August 13, 2015,
12:00pm-1:00pm

Participants:

President – Shelley Hovey
Vice President – Michael Lynch
Secretary- Chan Quang
Director – Amandeep Garcha
Director – Michael Slivitzky
Director – Suzanne Ellwood

Summary:

Roundtable introduction and review of roles/key files of directors elected at the CAPE Local 520 Annual General Meeting (AGM) in May 2015.

- The three executive positions were discussed and the following members were elected by acclamation:
 - President: Shelley Hovey
 - Vice President: Michael Lynch
 - Secretary: Chan Quang
- Following a discussion of the role of CAPE stewards in sector LMCC meetings. Suzanne Ellwood was assigned to participate in the Energy Sector LMCC (with mentoring during transition period).
- Amandeep Garcha provided a brief update on mobilization initiatives including the successful joint picnic.
- Decision – It was decided that executive meetings would be convened bi-monthly with proposed agenda items to be circulated beforehand. Ad-hoc meetings could be convened, as needed.
- Decision – It was decided that the next AGM would be held in Gamble Hall at 615 Booth in the April/May 2016 timeframe (TBD).

Date: August 13, 2015

Drafted: Chan Quang

Approved: