

## **Charlene Lonmo**

### **Education:**

- BA from Carleton University
- LLB from University of Western Ontario

### **Federal government work experience:**

- Joined Statistics Canada during the 1996 Census, for the Census of Agriculture
- Participated in the ES recruitment program
- Worked in Investment, Science and Technology Division (and its predecessors) on science and technology-related business surveys since 2003
- Currently a survey manager in Investment, Science and Technology Division

### **Prior volunteer experience:**

1996 to 2007 - member, secretary, president of the Board of directors of the West Nepean Ecumenical Residential Project (WNERP)

- WNERP is a not for profit organization that manages a seniors' residence which comprised three integrated components: life-lease condominiums, social-housing for rent units and assisted living units
- Actions while on the board of directors included:
  - Hiring new executive manager
  - Termination of staff in consultation with counsel
  - Managing costs while maintaining or improving services to residents
    - Restoring cost-effective meals service to the site
    - Upgrading facilities for safety and security
    - Collaborating with community services to improve quality of life for residents

June 2005 to June 2015 – member, secretary of the Board of Directors of the Civic Hospital Auxiliary

- The Ottawa Hospital - Civic Auxiliary is a charity which when I joined was responsible for recruiting, training and deploying volunteers on the floors in the Civic campus of the Ottawa Hospital and for running the mall in the Ottawa Hospital - Civic campus location.
- Actions while on the board of directors included:
  - Transitioning of the Board from an operations and management Board to a governance Board model
  - Hiring new executive managers
  - Review and update of charter and by-laws
  - Coordinated transfer of tasks to hospital staff (volunteer recruiting, deployment to hospital floors)
  - Managing space to optimize funds raised for the hospital
    - Recruiting, training staff and volunteers to run the shops
    - Finding and vetting new tenants for retail space
  - Collaborating with hospital management and other charities to optimize funds raised and impacts of funds raised to support capital purchases for the hospital

**Reason for applying to be a member of National Executive Committee:**

- Under federal legislation, unions are an essential part of relations between the federal government and its workforce. It is vital that the union operates in a way which fulfils its members' expectations with the highest level of professionalism. Vital functions include collective bargaining with management and representing the interests of workers in labour relations matters.
- To undertake these essential functions the union must have a constitution and by-laws which reflect current best practices. Plain language documentation that reflects best practices will promote transparency and certainty. Good organizational documents will help prevent and limit the scope of any conflict within the organization.
- I would like to participate on the NEC to ensure that CAPE documentation reflects current best practices for such documentation, as adapted to the needs and particularities of CAPE, so as to ensure CAPE is best able meet its obligations to members.