



**DATE:** May 27, 2010

**MEMO TO:** CAPE Membership

**FROM:** CAPE National Elections and Resolutions Committee

**SUBJECT: Official call for resolutions**

This is an official call for resolutions to be discussed at the Annual General Meeting.

Subject to the By-Laws, the Elections and Resolutions Committee shall organize and oversee all election and voting processes, with the exception of the ratification of tentative agreements. Members of the Elections and Resolutions Committee shall not divulge their opinion on a resolution.

### **RESOLUTIONS**

All resolutions shall be submitted by two (2) Regular or Pending members. Authors of the resolutions shall clearly indicate their name, their home Department, bargaining unit and a telephone number where they can be reached during regular working hours, and sign their submission.

The resolutions and accompanying remarks shall not exceed a one page (8 1/2 x 11) text using Arial 12 point font or equivalent. The text shall not refer to any list nor mention individuals or locals who are in support of the resolution. If the authors of the resolution do not provide the document in both official languages, the Association shall have the document translated. The authors shall be granted 5 working days to review the translation produced by the Association. **Resolutions in any text medium format with verifiable signatures shall be received at the National Office no later than 4:00 p.m. on September 1, 2010.**

### **Constitutional Amendments**

Any Regular or Pending member, or Local, may petition for an amendment to the Constitution. Such petition shall contain 100 signatures of Regular or Pending members.

The Constitution shall only be amended following an Annual General Meeting or a Special General Meeting to review the proposed changes, and approval by a vote of the membership in accordance with clause 27.6 of the Constitution: *"The Constitution shall only be amended by a two-thirds majority of the votes cast"*.